

WEST MIDLANDS COUNTY COUNCIL ACT 1980 – SECTION 39

To: Birmingham City Council – Notice of intended erection and use of a stand for the accommodation of more than 20 persons at:

Please note: This Section 39 application incurs a fee that is commensurate with the City Council's required involvement. The current hourly fee rate is £95.00.

Section 39 Form

SITE LOCATION

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

Address of the person for whom the work is to be carried out

DESCRIPTION OF BUILDING TO BE DEMOLISHED

Extent of demolition to be indicated on block plan submitted with this Notice

(a) Number of persons to be accommodated

(b) Period for which structure is to remain erected



FULL NAME OF PERSON WHO IS TO ERECT THE STAND [CONTRACTOR]

Applicant's Code (if known)

Name

First _____

Last _____

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

Phone _____

Fax Number _____

Email _____

A preferred email address is essential in helping us contact you quickly and efficiently.

FULL NAME OF PERSON WHO IS TO ERECT THE STAND [CONTRACTOR]

Agents Name

First _____

Last _____

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

Phone _____

Fax Number _____

Email _____

A preferred email address is essential in helping us contact you quickly and efficiently.

DESIGNER

Name

First _____

Last _____

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

Phone _____

Fax Number _____

ANTICIPATED START DATE

Date _____

PLANNING INFORMATION

You may be required to submit a prior notification to decide if Planning permission or a license is required for your proposals.

Have you checked whether Planning permission is required for the proposed work(s)?

Does the proposal require Planning Permission, or prior notification?

Yes

No

If YES, has Planning Permission been granted?

Yes

No

PA ref. No.

Have you checked whether a Public Entertainment License is required for the proposal?

Does the proposal require a license?

Yes

No

If YES, has the license been given?

Yes

No



NAME OF OWNER/OCCUPIER OF ADJACENT BUILDING(S) ONLY

Name

First _____

Last _____

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

IN ACCORDANCE WITH THE REQUIREMENTS OF THE ACT PLEASE INDICATE BY TICKING BOXES. NOTIFICATION HAS BEEN SENT TO

Please tick (✓) where applicable

Fire Authority

DECLARATION

Signature _____

I hereby deposit a Section 39 Notice in accordance with the requirements of the West Midlands County Council Act 1980. The submission of a Section 39 Notice requires the Local Authority to assess the submitted proposal. The assessment incurs a fee depending on the City Council's involvement and will be based on the current hourly rate.

Please provide full contact details of where the invoice should be forwarded to:

Name

First _____

Last _____

Address

Street Address _____

Address Line 2 _____

City _____

County / State / Region _____

ZIP / Postal Code _____

Country _____

Phone _____

Email _____

Date _____

ADDITIONAL NOTES

- This Notice should be submitted no later than 5 weeks prior to the intended start date
- Should no notice be received from the Local Authority on the expiry of 5 weeks from submission of this Notice, the work(s) shall be deemed to be approved.
- The current hourly rate for a Section 39 application is £95.00.
- This notice should be returned to:
Acivico (Building Consultancy) Ltd, Birmingham Accounts Team, PO Box 17212, Birmingham
- Should you require assistance with regard to the completion of this Notice, please contact the Commercial Services Administration Team.
- Acivico (Building Consultancy) Ltd, is a company which is wholly owned by Birmingham City Council. Company Registration No: 07918763
- The information supplied on this form may be shared with relevant parties within Birmingham City Council along with organisations charged with detection and prevention of fraud

PLEASE NOTE: Failure to comply with the legislation regarding demolition under the 1984 Building Act may result in a summary conviction and a fine up to £2,500.00* (please note this fine is changeable without prior notice).

OFFICE USE ONLY	
Registered: Ref. No:2022/_____ /_____	
Ints: _____	
Date: _____	

